

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



UNCONFIRMED Minutes

12 pm Tuesday December 12, 2023

Meeting 1/24

Location:
Room 201, Building 168 and Zoom (by request)

Meeting Opened at 12:02 pm by Azalea Rohaizam

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect myself chair.

Mover: Patrick Irwin

Seconder: Leon Paratz

For: 4 Abstentions: 2

Carried

1.2. Acknowledgement of Indigenous Owners

So Acknowledged

1.3. Attendance

C&S Committee: Patrick Irwin, Leon Paratz, Clarita Youkana, Ezra Liu, Alessandra Negline, Esther Luk, Zhuo Zhao

Office Bearer: Azalea Rohaizam

Staff: Fiona Sanders

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to the C&S Coordinator, Fiona Sanders, under Standing Orders 21.2.

Mover: Leon Paratz

Seconder: Chair

For: 6 Abstentions: 1

Carried

1.5. Apologies (Hanny Angelita Teja)

1.6. Proxies

Nil

1.7. Membership

No change

Zhuo Zhao arrived at 12:06 pm

1.8. Adoption of Agenda

Motion 3: To adopt the Agenda.

Mover: Chair

Carried

2. Confirmation of Previous Minutes

Nil

3. Conflicts of interest

Name	Conflicts of Interest declared
Alessandra Negline	Catholic Society, Very Special Kids Society
Zhuo Zhao	Embrace Education
Patrick Irwin	Liberal Club, Pre-Law Society
Ezra Liu	Accounting Students Association, Financial Management Association of Australia
Leon Paratz	Society for Astronomy, Physics Students Society, Media and Communications Students Society, Jewish Students Society
Clarita Youkana	Pre-Law Society
Esther Luk	Ring of Choir, Design Students Society, Choral Society
Azalea Rohaizam	Swifties Society
Hanny Teja	

4. OB Reports

Motion 4: To accept the two Office Bearer reports.

Mover: Leon Paratz

Seconder: Patrick Irwin

For: 6 Abstentions: 1

Carried

5. Correspondence

5.1. Spot Light

Motion 5: To direct the Spot Light club to provide the missing paperwork by the next meeting of the C&S Committee.

Mover: Leon Paratz

Seconder: Clarita Youkana

For: 6 Abstentions: 1

Carried

ACTION: Inform that the appeal will be considered if paperwork is completed

5.2. New Club Bank Accounts

5.2.1. SQ Dance (only one signatory)

Chair only had one signatory appointed.

Action: Advise of obligation, and CommBank may open account on basis of executive membership. Have to have 3 executive signatories, 2 to sign.

Motion 6: To extend the deadline to set up bank accounts to the Friday of Week 1 of Semester 1

Mover: Leon Paratz

Second: Clarita Youkana

For: 5 Abstentions: 2

Carried

5.2.2. Macau Students Association

All three clubs have requested extensions due to appointed signatories being unavailable or overseas.

Procedural Motion 1: To discuss 5.2.2, 5.2.3 and 5.2.4 together.

Mover: Chair

For: 6 Against: 1

Carried

5.2.3. Queer Commerce Club

5.2.4. X-Crew City Walking Association

Motion 7: To extend the deadline for the Macau Students Association, Queer Commerce Club and X-Crew City Walking Association to set up bank accounts to the Friday of Week 1 of Semester.

Mover: Leon Paratz

Second: Clarita Youkana

For: 6 Abstentions: 1

Carried

5.3. Pakistani Society CSF20559

Motion 8: To approve the grant at 60% of the rate of payment based on ticket sales to Melbourne University students.

Mover: Leon Paratz

Second: Clarita Youkana

For: 6 Against: 1

Carried

6. Other Business

6.1. Committee expectations

Azalea Rohaizam spoke to the Committee expectations:

- Be respectful to each other, office bearers and staff.
- Respond to correspondence regarding meeting availability in messenger chat when feasible.
- Turn up to meetings when feasible.

Patrick Irwin spoke as well:

- Great to serve clubs
- Governing committee to steer the department

6.2. Budget

Budget allocation of \$240,000.

Need special projects to not eat into the grants allocation too much. Awards Night needs to be more economically run.

Office Bearers, Hanny Angelita Teja & Azalea Rohaizam, are working with Events to try and make Awards Night less costly. Committee would like to make the Mixers and Awards not exceed \$10,000.

Discussion of camps medics program and the disproportionate allocation of funds to the medics. We will continue to fund one medic for camps over 100 people with alcohol.

Motion 9: To approve \$20,000 for the medics budget line.

Mover: Leon Paratz

Secunder: Ezra Lui

For: 6 Abstention: 1

Carried

6.3. Delegation to Operations Sub Committee

Defer

6.4. Training

Discussion of moving Bystander to online training. This program is designed by the Sexual Harm Response Coordinators.

Discussion of necessity of Induction as an in-person training and ensuring as much as possible is available online.

ACTION: Speak to SHRC about moving the training to a fully online unit (Fiona)

ACTION: Consider more sessions for induction, at different times of day (Fiona)

ACTION: Continue to update online resources with additional induction content

AGM Training – Compulsory for 2 executives, including Secretary

Treasurer’s Training – Compulsory for Treasurers, recommended for President

Grants Training – Compulsory for 2 executives

Bystander Intervention - Compulsory for 2 Committee members, including 1 executive

Induction – Compulsory for 1 executive

Motion 10: To continue the ongoing requirements for the three online and bystander trainings and add the requirements that one executive attend in-person induction.

Mover: Leon Paratz

Secunder: Clarita Youkana

For: 6 Abstention: 1

Carried

6.5. Asset Presentation

Checking of asset banners: Try to do at SummerFest Expo.

Motion 11: To set the deadline for asset presentation at the close of business on Thursday March 28.

Mover: Leon Paratz

Secunder: Alessandra Negline

For: 6 Abstention: 1

Carried

Leon Paratz was named and it was rescinded

Procedural Motion 2: To take a 5 min break.

Mover: Chair

Carried

Break at 1:33 pm and resumed at 1:40 pm

6.6. Membership submission

Motion 12: To stipulate that the website is the manner in which clubs shall report memberships.

Mover: Leon Paratz

Second: Alessandra Negline

For: 6 Abstention: 1

Carried

6.7. Regs: Warnings Administration

Discussion of the process of discipline. Warnings should not be a petition/notification system.

ACTION: Office Bearers will review & propose Regulation amendments

Procedural Motion 3: To discuss 7.4 Regulation Review now.

Mover: Chair

Carried

Chair asked Zhao to vote, and they did not respond, and are considered to have left the meeting at 1:52 pm

7.4 Regulation Review

Zhao returned at 1:54 pm

Discussion of ways to work on Regulations. A Working Group, or extra C&S Committee meeting were considered. Generally, it is best to prepare a raft of changes for highly attended council, as Regulations require a super-quorum. Decided to start considering them in C&S meetings over Semester 1, and schedule an additional meeting if needed.

ACTION: Committee members send in proposals in advance of next meeting, in format of Current/Proposed/Reason

6.8. BBQ Petition

Office Bearers will be organising petition to get a BBQ fixed in amphitheatre and/or South Lawn.

Motion 13: To endorse BBQ petition plan.

Mover: Alessandra Negline

Second: Clarita Youkana

For: 6 Abstention: 1

Carried

ACTION: OBs organise Petition.

6.9. Sustainability

Discussion of O'Week sustainability.

Have received a Guide for Stallholders from sustainability.

ACTION: Circulate to Committee for consideration (Fiona)

Have also begun discussions about the wash up facility.

Discuss Orientation Sustainability at next meeting.

7. Matters Carried Forward

7.1. General Meetings

Australia Chinese Student Psychological Association: Short Notice, and Constitutional amendments were not approved before the meeting by C&S

Motion 14: To direct the Australia Chinese Student Psychological Association to hold an SGM to ratify constitution amendments, if approved by C&S, by Friday Week 4 of Semester 1

Mover: Leon Paratz Seconder: Clarita Youkana

For: 6 Abstention: 1

Carried

Sponsorship declaration not complete: **Australian South Asian Healthcare Society** (21 Sep), **Bollywood Club** (20 Sep), **Robotics Engineering & Competition Society** (21 Sep)

Motion 15: To accept all AGMs where the only issue is outstanding Sponsor Declarations.

Mover: Leon Paratz Seconder: Alessandra Negline

For: 6 Abstention: 1

Carried

Motion 16: To accept the Australia Chinese Student Psychological Association AGM

Mover: Leon Paratz Seconder: Clarita Youkana

CWD

Bangladeshi Students Association: No venue in first Notice

Motion 17: To accept the Bangladeshi Students Association AGM.

Mover: Leon Paratz Seconder: Alessandra Negline

For: 6 Abstention: 1

Carried

Petition to put Bangladeshi Students Association on probation for 6 months for failing to give adequate notice of AGM venue (R6.3.a(5.2.b))

Petitioned by Leon Paratz & Clarita Youkana

Chemical Engineering Students Society: Did not elect a President, and only appointed 2 signatories.

Motion 18: To direct the Chemical Engineering Students Society to hold an SGM to elect a President and additional signatory by end Week 4 of Semester 1.

Mover: Leon Paratz Seconder: Alessandra Negline

For: 6 Abstention: 1

Carried

Engineering Students' Club: Only gave 4 days' notice.

Petition to put Engineering Students' Club on probation for 3 months for not giving adequate notice of AGM (R6.3.a(5.2.b)).

Petitioned by Leon Paratz & Alessandra Negline

Friends of Vets Beyond Borders: Didn't elect a DMV1 Rep - club will hold SGM

Motion 19: To set a deadline for the Friends of Vets Beyond Borders SGM of end Week 4 of Semester 1.

Mover: Leon Paratz Seconder: Alessandra Negline

For: 6 Abstention: 1

Carried

Indian Club: Changed the AGM Minutes. Have been asked for a Statutory Declaration which they have failed to provide.

Petition to put the probation for 3 months for failing to comply with request of staff (stat dec to confirm Minute amendment) (R6.3.j).

Petitioned by Leon Paratz & Clarita Youkana

5 minute break at 2:35 pm, meeting resumed at 2:40 pm

Interprofessional Education and Practice Health Students Network: Missing motion to accept reports.

ACTION: Send a Stern Message, advising committee refrained from discipline, but must take care to comply with obligations (Fiona)

Iranian Society

All complete, no action

Islamic Society: No Motion to accept Reports, no Stat Dec provided.

ACTION: Send a Stern Message, advising committee refrained from discipline, but must take care to comply with obligations (Fiona)

Mauritian Students Society: Missing motion to accept reports.

ACTION: Send a Stern Message advising committee refrained from discipline, but must take care to comply with obligations (Fiona)

Media and Communications Students Society

Defer

ACTION: Clarify the situation with the club; were amendments made/approved?

Melbourne Microfinance Initiative: Did not elect Secretary, only appointed 2 signatories

Motion 20: To direct the Melbourne Microfinance Initiative to hold an SGM before end week 4 to elect a Secretary and appoint a third signatory.

Mover: Leon Paratz Seconder: Alessandra Negline

For: 6 Abstention: 1

Carried

Music Students Society: Agenda & Constitution sent late, only 4 exec of 5 signed Sponsorship Declaration

No action

StartUp Link: Missing motion to accept reports, only 2 signatories, one person elected to both Sec & Treas.

Motion 21: To direct Start Up Link hold an SGM to accept Reports, appoint another Bank Signatory and elect either a Secretary or Treasurer, before the end of Week 4, Semester 1.

Mover: Alessandra Negline

Secunder: Clarita Youkana

For: 6 Abstention: 1

Carried

Students for Sensible Drug Policy: AGM remains outstanding (staff to invite them to come to office and discuss Clubs Online issue)

Defer

ACTION: Email to come in before end of year (staff)

University Network for Investing and Trading (UNIT): RO nominated the President

No action

Technology Consulting Club: Short notice (4 academic days); didn't elect education officer

Motion 22: Direct to hold an SGM to elect an education officer by Week 4 of Semester 1.

Mover: Leon Paratz

Secunder: Alessandra Negline

For: 6 Abstention: 1

Carried

Nursing Students Society: No Education Officer, failed to hold SGM

Motion 23: To direct to hold a variety of GM by Week 4 of Semester 1 to elect an education officer as part of the business of the GM.

Mover: Leon Paratz

Secunder: Clarita Youkana

For: 6 Abstention: 1

Carried

Socialist Alternative: Had an SGM to appoint Exec bank signatories, have not submitted papers.

Petition to put Socialist Alternative on probation for 6 months for failing to submit the SGM (R6.3.i(5.2.g)).

Petitioned by Alessandra Negline, Clarita Youkana

AGMs discussed and acceptable for completion: Australia Chinese Student Psychological Association 21-Sep, Australian South Asian Healthcare Society 21-Sep, Bangladeshi Student Society 15-Sep, Bollywood Club 20-Sep, Chemical Engineering Students Society 19-Sep, Engineering Students' Club 21-Sep, Friends of Vets Beyond Borders 21-Sep, Indian Club 18-Sep, Interprofessional Education and Practice Health Students Network 21-Sep, Iranian Society 20-Sep, Islamic Society 15-Sep, Mauritian Students Society 12-Sep, Media and Communications Students Society 1-Sep, Melbourne Microfinance Initiative 20-Sep, Music Students Society 21-Sep, Robotics Engineering & Competition Society 21-Sep, StartUp Link Unimelb 22-Sep, University Network for Investing and Trading (UNIT) 20-Sep

Motion 24: To accept all the discussed AGMs and the Technology Consulting Club SGM 20-Oct.

Mover: Leon Paratz Seconder: Alessandra Negline

For: 6 Abstention: 1

Carried

7.2. Directed SGMs

Defer

7.3. Discipline

Defer

7.5. Science Students Society undertaking

Reporting to continue until the next Camp

ACTION: Ask Naomi if they are satisfied with the progress of SSS

7.6. FMAA Reporting

Reporting is on track and acceptable.

Motion 25: To lift the reporting requirements on FMAA.

Mover: Leon Paratz Seconder: Clarita Youkana

For: 5 Abstention: 2

Carried

Other Business

Activities Department Correspondence

ACTION: Send to Clubs

Income Tax

ACTION: Send C&S Committee the correspondence

8. Next Meeting

Thursday 11th Jan, 10:30 am

9. Close

Meeting closed at 3:46 pm