

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



Confirmed Minutes

12 pm Thursday January 7, 2020

Meeting 2/21

Location: Zoom

Opened at 12:04 pm by Muskaan Hakhu

1. Procedural Matters

1.1. Election of Chair

Motion 1: To appoint Muskaan Hakhu as the chair

Mover: Muskaan Hakhu

Seconder: Kalyana Vania

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

C&S Committee: Swetha Jinson, Aaron Lee, Surabhi Mishra, Josh Seddon

C&S Officers: Muskaan Hakhu, Kalyana Vania

Staff: Fiona Sanders

Chinese History and Garment Society: Ziyang Yu, Vivienne Xu, Aurora Jin, Yuan Zhuang

Absent: Emily Kuysay, Jordan Di Natale, Rachel Kirby

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to Fiona Sanders under 21.2 of the Standing Orders.

Mover: Chair

CWD

1.1. Apologies (Jordan Di Natale)

Jordan has made an apology for this meeting

1.2. Proxies (Jordan to Swetha)

Jordan has directed his proxy to Swetha

1.3. Membership

No change

1.4. Adoption of Agenda

Motion 3: To adopt the Agenda as presented

Mover: Chair

CWD

Yuan Zhuang arrived at 12:07 pm

2. Confirmation of previous minutes

2.1. December 18, 2020

No amendments.

Motion 4: To accept the minutes of December 18 as a true and accurate record.

Mover: Chair

CWD

3. Conflict of interests

Name	Conflicts of Interest declared
Muskaan Hakhu	Bollywood Club
Swetha Jinson	Australian South Asian Healthcare Society
Surabhi Mishra	Fantasy and Science Fiction Appreciation Society
Aaron Lee	Science Students Society
Rachel Kirby	Ring of Choir
Joshua Seddon	Biomedicine Students Society

No additional conflicts declared

Procedural motion 1: To discuss 4.1.5, that is the Chinese History and Garment Society.

Mover: Chair

CWD

4.1.5 Chinese History and Garment Society

Current state of documents overviewed to C&S Committee

Discrepancies of election participants, several were not members and/or on attendance. Possibly a discrepancy of English/Chinese name. Further information was provided that they are not students. Club constitution does not permit election of non-students.

Financial reporting can be completed.

One voted election done by Zoom, minutes do not reflect this accurately.

Was there a hand-over from previous committee – no handover.

First files were based on what outgoing committee said they should submit, with little details.

C&S Committee understands that this is not the fault of this club committee. Discussion of what can be done, what disciplines are appropriate. The escalation process of discipline was discussed.

Rachel Kirby arrived at 12:32 pm

Procedural motion 2: To move into camera with Fiona

Mover: Chair

CWD

Committee went *in camera* at 12:35 pm

Long discussion

Committee moved *ex camera* at 1:09 pm

Yuan Zhang left while the meeting was *in camera*

CHGS reps returned to meeting at 1:09 pm

Muskaan acknowledged the attempts to rectify the issues, and that the decision of the C&S Committee is not personal.

Motion 5: To uphold the disaffiliation of CHGS on the grounds of 6.1a & 6.1.h.

Mover: Chair

CWD

Committee went over what disaffiliation means for the club.

CHGS reps left the meeting at 1:15 pm

4. Matters Arising from the Minutes

4.1. Petitions to Discipline

4.1.1. Healthy Eating & Nutrition Society

Minutes have not been submitted.

Motion 6: To uphold the petition to put HENS on probation until July 31 for failure to submit by deadline

Mover: Chair

CWD

4.1.2. Chinese Food Hunters Club

Updated documents have not been submitted

Motion 7: To uphold the petition to put CFHC on probation until July 31 for failure to submit by deadline

Mover: Chair

CWD

4.1.3. Chinese Debating Group

Sponsorship Declaration not resubmitted.

Motion 8: To uphold the petition to put CDG on probation until July 31 under 6.1.a (5.2.3a (Ro participates in election), 6.1.h for failure to submit documents by deadline sent by C&S staff.

Mover: Chair

CWD

4.1.4. Cider Appreciation Society

Last meeting the Committee decided to accept the AGM, but did not deal with the missing attendance confirmation.

Motion 9: To uphold petition to put Cider Appreciation Society on probation until July 31 for failure to comply C&S request (attendance confirmation). 6.1.h

Mover: Chair

CWD

4.2. Australasian Association event

Discussion of response from Aa. No evidence provided of how the club complied with the venue COVID-19 planning or took it into account.

Discussion of wilfulness of actions and possible regulation breaches. Considered breaches of alcohol policy (unlimited drinks), health and safety, and not providing a Certificate of Currency.

Petition 1: To put Australasian Association on probation for 12 months on the grounds of 6.1.a (7.3.b (Certificate of Currency)) and 6.1.s. (seriously breaches OHS obligations).

Petitioners: Rachel Kirby, Swetha Jinson

Petition 2: To withdraw permission for Australasian Association to hold off campus events where they are responsible for service of alcohol, including camps, for 6 months on the grounds of 6.1.a (7.3.b (Certificate of Currency)) and 6.1.s. (seriously breaches OHS obligations).

Petitioners: Rachel Kirby, Surabhi Mishra

Break for 10 minutes from 1:58 pm to 2:10 pm

4.3. Wu Cultural Society constitution amendment (due Jan 19)

Defer

4.4. Regulation review

Moore's regulations have been sent around to Committee.

Discussion of 8.3.7.b, amend to include "or increase"

Motion 10: To recommend to Student's Council that Regulation 8.3.7.b is amended from "reducing the proportion funded for grants of a particular size or category" to "reducing or increasing the proportion funded for grants of a particular size or category."

Mover: Chair

CWD

4.5. Electoral Guidance

Have contacted Above Quota Elections. Draft expected next week.

4.6. Wellbeing Training

Reviewed issues with putting training together. Aaron will assist with sharing club experiences.

4.7. Respect Taskforce

Have reached out but have received no response.

4.8. Bank Signatories

Reviewed the report given in the papers. Groups: Have not organised themselves yet, Overseas Execs, New Clubs, Invalid Elections

New Clubs have a deadline set by 2020 Committee (Friday March 19 (Week 3))

Motion 11: To direct all clubs designated "Set Deadline" to change the bank signatories by January 30,2021 and advise C&S when the changeover is done.

Mover: Kalyana Vania

Seconder: Josh Seddon

CWD

Outgoing Committee execs: need to get physical signatures on Minutes. Banks that have been helpful are the Comm Bank on Grattan Street and the NAB Lygon (try to speak to Benjamin)

Motion 12: To direct all clubs designated “Overseas” to report location of signatories to C&S by 15 January and to direct clubs that have two or more appointed signatories in Australia to add those signatories at the account by January 30 and advise C&S.

Mover: Kalyana Vania

Seconder: Rachel Kirby

CWD

Defer discussion of Incomplete until we have responses from above groups.

Petition 3: Petition to place the Solidarity Student Club on probation for 6 months under 6.1.h.

Petitioners: Rachel Kirby & Swetha Jinson

4.9. SummerFest

Faculty Club proposal rejected by the University team.

Also, in consideration of resuming activities, SFH & RSA Trainings have been paid for out of 2020 budget.

4.10. COVID Safe Events

Stalled at a requirement for training. Seeking advice on what the training should include.

Committee felt that the forms and the resource were very clear and expectations were clear from them.

5. Officers Report

Officers reported verbally on current activities, including SFH & RSA sessions, budget, Hoping Use and Instagram.

6. General Meetings

6.1. To finalise:

6.1.1. Wu Cultural Society 28 October (complete)

Motion 13: To accept the Wu Cultural Society AGM from 28 October.

Mover: Chair

CWD

6.1.2. Chinese Debating Group 22 October

Sponsorship declaration not completed by incoming committee.

Motion 14: To accept the CDG AGM except the Sponsorship declaration and the election.

Mover: Chair

CWD

6.1.3. Chinese Food Hunters Club 22 October

Minutes may not reflect election properly. Financial reporting does not match up properly.

Motion 15: To accept the CFHC AGM noting that the Minutes may not accurately reflect the events of the AGM.

Mover: Chair

CWD

6.1.4. Healthy Eating and Nutrition Society 28 October

Minutes not revised. RO supported nominations in Minutes, but stat dec states they did not.

Motion 16: To accept HENS AGM noting that the minutes may not accurately reflect the events of the AGM.

Mover: Chair

CWD

6.1.5. Chinese History and Garment Society 20 October

No action, club disaffiliated.

7. Other Business

7.1. Membership Data

ACTION: Suggest that clubs ask if members are Overseas or in Melbourne.

Motion 17: To direct clubs to collect the following data from club members: Name, Student Number, Course, International or Local, Graduate or Undergraduate, Over 18, email address and to report via Clubs Online.

Mover: Josh Seddon

Seconder: Rachel Kirby

CWD

7.2. Grant Regulation Changes

Done

7.3. Clubs Collective

Officers working on making C&S Committee accessible, video to intro C&S Committee.

7.4. Aims and goals for OBs in 2021

Enhancing respect and wellbeing.

Clubs Guide translation and accessible. Discussion of options to have it translated by Uni staff, and audio versions.

8. Next Meeting (TBA)

Week of Feb 8. OBs will send a When to Meet

9. Close

Meeting closed at 3:45 pm