

Meeting of the Clubs & Societies Committee

Confirmed Minutes

2 pm, Monday March 22, 2021

Meeting 5/20

Location: Zoom

KV opened the meeting at 2:06 pm

1. Procedural Matters

1.1. Election of Chair

Motion 1: To appoint Kalyana Vania as the chair

Mover: Kalyana Vania Seconder: Muskaan Hakhu

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

C&S Committee: Emily Kusay, Josh Seddon, Aaron Lee, Jordan Di Natale, Rachel Kirby, Surabhi Mishra

Officer: Kalyana Vania, Muskaan Hakhu

Staff: Fiona Sanders

Club Representatives: Orthodox Students Association (Stephanie Habib, Andreas Andrews, Nicholas Theodoridis Anthony Dash)

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to Fiona Sanders under 21.2 of the Standing Orders.

Mover: Chair

CWD

1.5. Apologies (Swetha Jinson)

1.6. Proxies (Swetha Jinson to Jordan Di Natale)

1.7. Membership

No change

1.8. Adoption of Agenda

Motion 3: To adopt the Agenda as presented

Chair

Carried

2. Confirmation of previous minutes

2.1. March 10, 2021

Next Meeting

Rachel Kirby & Surabhi Mishra joined the meeting at 2:09 pm

3. Conflict of interests

| Name | Conflicts of Interest declared |
|------------------|---|
| Muskaan Hakhu | Bollywood Club |
| Swetha Jinson | Australian South Asian Healthcare Society |
| Surabhi Mishra | Fantasy and Science Fiction Appreciation Society |
| Aaron Lee | Science Students Society |
| Rachel Kirby | Ring of Choir |
| Joshua Seddon | Biomedicine Students Society |
| Kalyana Vania | Nil |
| Emily Kusay | Liberal Club |
| Jordan Di Natale | Unimelb Love Letters, Pokémon Observation, Knowledge & Evolution Nation, Consistently Amazing Kitchen Endeavours, French Club |

4. Matters Arising from the Minutes

4.1. 2020 Directed General Meetings

FMAA, OCF & WCS have not convened a General Meeting. OCF & WCS have had constitution amendments have been approved. FMAA no action taken.

Stephanie Habib left at 2:14 pm

Discussion of appropriate actions.

Petition 1: To put Financial Management Association of Australia, Overseas Christian Fellowship and Wu Cultural Society on probation for 6 months, for failing to comply with a direction of the C&S Committee (6.1.h)

Petitioned by Jordan Di Natale, Rachel Kirby

4.2. Discipline

4.2.1. Jazz at Melbourne

No response has been received from the club.

Motion 4: To uphold the petition to disaffiliate the Jazz at Melbourne club under Regulation 6.1.a (5.2. hold an AGM) for not holding a 2020 AGM.

Mover: Chair

Carried

4.2.2. Orthodox Students Association

Club representatives addressed the Committee, reiterating the substance of the written submission. Appealing on the grounds of being a new committee but accept the probation if the committee deems necessary.

Jordan asked the club about the planning process for events in the club. The club committee gets together to plan the event. Near the event date they discuss in a committee meeting who will do what.

An Exec member had attended Covid Information Session.

Procedural motion 1: To move in camera with Fiona.

Mover: Chair

Carried

Committee went *in camera* at 2:34 pm

Long discussion of the facts of the club's non-compliance.

Procedural motion 2: To bring back Andreas, Anthony and Nicholas.

Chair

CWD

Committee moved *ex camera* at 2:46 pm

Motion 5: To uphold the petition to place the Orthodox Students Association on probation for 6 months for persistently breaching OHS obligations (6.1.s), for not having COVID Planning or SFH planning in place for events on Feb 26 and March 10.

Mover: Chair

Carried

Probation explained and club invited to reach out for event assistance.

Orthodox Students Association representatives left at 2:48 pm

4.3. SummerFest Review

Dee's response distributed to the C&S Committee.

Fiona strongly asserts that Guide distribution in tote bags was not authorised in the meeting as indicated.

Muskaan volunteered to more carefully oversee future event advertising.

Guide discussion – distribute in Union House only (Info Centre)

Clubs were not given Instagram takeover

ACTION: FS to count Guides. Guides at Info Centre only.

4.4. Regulation review

4.4.1. 8.3.7.b

Should be sent out for next Council. Keep reminding the Secretary.

4.4.2. Regulation Renewal

Nothing has happened.

4.5. Wellbeing Training Initiatives

Not much has happened since last meeting.

Discussion of Wellbeing Officer program being transferred to UMSU, and value of Medics.

ACTION: Muskaan to forward Fiona When to Meet for meeting with SSS & BSS

4.6. COVIDSafe Events

Flowchart has been circulated to C&S Committee

Just waiting for Clubs Online update to roll it out.

4.7. Bank Account Handover

Most clubs have responded. A couple of clubs have asked for an alternative deadline.

Committee accepts reasonable excuses.

4.8. Week 6&7 Expo

4.8.1. Uni event application

Waiting to hear from the Uni on the funding.

Discussion of logistics

4.8.2. Clash of Clubs

Stage at Expo with competitions and challenges. Collaboration with Activities (Activities paying for the clash, \$17,000). Submit plans with Expo application.

5. Officers Report

No reports

- Clubs Guide is online
- Working on Wellbeing training
- More SFH/RSA trainings

6. Correspondence

6.1. Optometry Covid Safe Event

Club submitted reasonably complete but submitted after the event with the

Petition 2: To place the Optometry Students Society on probation for 3 months for failing to submit a Covid plan before the event on March 5, under Regulation 6.1.h.

Petitioned by Rachel Kirby, Sura Mishra

6.2. SEE SGM Concerns

FYI, some clubs have not obtained quorum at online General Meetings.

7. Grants

7.1. Standard

7.2. Grants For Discussion

A list of motions was circulate to the C&S Committee. There were a couple of amendments for grants for TGS (banner design has been submitted) and COSDU (Event has COVID Plan approved).

Motion 6: To approve all standard grants *en bloc*.

Mover: Chair

Carried

Motion 7: To approve all off campus exemptions *en bloc* until clubs can resume on-campus events.

Mover: Chair

Carried

Motion 8: To apply a penalty of 50% to all grants that are not-compliant with the promotional requirement for weeks 0-2.

Mover: Chair

Carried

Motion 9: To reject all grants for which there is no approved COVID plan in place.

Mover: Chair

Carried

Motion 10: To apply a penalty of 50% to grants that are late (submitted before the event) and to reject grants that are late (submitted after the event).

Mover: Chair

Carried

Motion 11: To conditionally approve Amnesty International CSF 14188 grant application provided that they update the website with the current affiliated club logo

Mover: Chair

Carried

Noted correction – the French Club had a COVID Plan in place

Motion 12: To approve grant CSF14042 for French Club.

Mover: Chair

Carried

Noted correction – MIRS event COVID Plan in place

Motion 13: To approve grant CSF13987 for MIRS

Mover: Chair

CWD

Noted correction – Tzu Chi Collegiate Association had COVID Plan in place

Motion 14: To approve grant CSF14053 for Tzu Chi Collegiate Association

Mover: Chair

CWD

Motion 15: To rescind the rejections of CSF 14042, 13987 and 14053

Mover: Chair

Carried

Noted correction – COVID Plan in place for EWB event

Motion 16: To rescind the rejection of CSF 14012

Mover: Chair

Carried

Motion 17: To approve grant CSF14012 for Engineers Without Borders with a 50% penalty for promo not compliant.

Mover: Chair

Carried

Motion 18: To approve CSF14223 conditional that their on-campus covid plan is approved.

Mover: Chair

Carried

Motion 19: To conditionally approve Tabletop Gaming Society CSF14186 grant, provided that their Semesterly COVID Plan is approved.

Mover: Chair

Carried

Motion 20: To reject Friends of Unnatural Llama CSF14134 grant given that COVID Plan was not approved.

Mover: Chair

Carried

Motion 21: To conditionally approve Tzu Chi Collegiate Associate CSF14224 grant, provided that COVID Plan is approved before event.

Mover: Chair

Carried

Motion 22: To conditionally approve Political Interest Society CSF14151 grant, provided that they submit their Event review and COVID Plan is approved.

Mover: Chair

Carried

Motion 23: To conditionally approve Engineers Without Borders CSF14143 grant, provided that they submit their Event review and COVID Plan is approved.

Mover: Chair

Carried

Motion 24: To conditionally approve Vietnamese Students' Association CSF14147 grant, provided that they resubmit a complete COVID plan and COVID Plan is approved.

Mover: Chair

Carried

Motion 25: To conditionally approve Very Special Kids Society CSF14181 grant, provided that COVID Plan is approved before event.

Mover: Chair

Carried

Motion 26: To reject grant CSF14150 for Save the Children Club

Mover: Chair

Carried

Motion 27: To approve Australia China Youth Association CSF14108

Mover: Chair

Carried

Motion 28: To reject grant CSF14167 for Lawyers Without Borders

Mover: Chair

Carried

15 minute break at 4:02 pm

Jordan will leave in the break and proxy to Josh Seddon

Meeting resumed at 4:18 pm

Procedural motion 3: To suspend Standing Orders and accept Jordan's proxy to Josh

Mover: Chair

Carried

Motion 29: To conditionally approve Slavic Student Society CSF14187 grant, provided that they submit their Event review and COVID Plan is approved.

Mover: Chair

Carried

Motion 30: To reject Apollo Music Society CSF14107 grant

Mover: Chair

Carried

Motion 31: To reject CSF14125 as the event did not occur

Chair

Carried

Motion 32: To approve Consulting Club CSF14219 and CSF14220 joint grants.

Mover: Chair

Carried

Motion 33: To approve Bollywood Club CSF14159 joint grant conditional on their submission of acceptable purchase details

Mover: Chair

Carried

Motion 34: To approve MIRS CSF14132 joint grant as a Purchases & Hiring grant.

Mover: Chair

Carried

Motion 35: To reject Malaysians of Melbourne University CSF14099 grant given their event relating to this grant was cancelled.

Mover: Chair

Carried

Motion 36: To conditionally approve Very Special Kids Society CSF14184 grant provided COVID Plan is approved before the event.

Mover: Chair

Carried

Motion 37: To conditionally approve Interprofessional Education and Practice Health Students Association CSF14193 grant provided COVID Plan is approved before the event.

Mover: Chair

Carried

Motion 38: To conditionally approve Soccer Appreciation Society CSF14195 , Apollo Music Society CSF14119, CSF14118, CSF 14117 grants, provided that they submit their Event review and COVID Plan is approved.

Mover: Chair

Carried

Motion 39: To conditionally approve CSF 14203 conditional on resubmission of COVID plan before event

Mover: Chair

Carried

Banner design has been submitted

Motion 40: To approve Tabletop Gaming Society CSF14163.

Mover: Chair

Carried

Motion 41: To approve Arabic Language Society CSF14212 grant conditional on their submission of acceptable event details

Mover: Chair

Carried

Motion 42: To approve Materials Society CSF14123 grant conditional on their submission of acceptable event details

Mover: Chair

Carried

Motion 43: To approve Youth Charity Society CSF14144 grant conditional on their submission of acceptable event details

Mover: Chair

Carried

Motion 44: To approve CSF 14152 as a Purchases & Hiring (events) grant.

Mover: Chair

Carried

Motion 45: To approve CSF14124 as a Purchases (other).

Mover: Chair

Carried

Motion 47: To approve CSF14149 Provided they submit the poster design

Mover: Chair

Carried

COSDU (14129) now has a COVID Plan

Motion 48: To approved CSF14129 with a 50% reduction (late).

Mover: Chair

Carried

8. Other Business

8.1. New Clubs bank accounts

8.1.1. Glean up

All in-progress extension for details (AMPS, Glean Up, ERA) – FS to manage Environmental Research Association, Student Interest Group Neurology (SIGN), Students Real Estate Association have not submitted.

Petition 3: To suspend the grants for Environmental Research Association, Student Interest Group Neurology (SIGN), Students Real Estate Association due to not having submitted their bank account details for 1 month (Reg 6.1.a (4.4.3.b)).

Petitioned by: Rachel Kirby, Aaron Lee

ACTION: C&S Committee to review Bank account detail submissions and disciplinary status of Environmental Research Association, Student Interest Group Neurology (SIGN), Students Real Estate Association in one month.

8.2. Activity Reporting

No waiving of requirement to hold events.

Discussion of Attendance Lists for Online Events.

8.3. Guide Reprint

Discussion about increasing traffic in socials.

ACTION: Muskaan Hakhu Update the FaceBook About

Motion 49: To spend the remainder of the advertising budget (\$3280) on a reprint of the Clubs Guide.

Mover: Aaron Lee Seconder: Sura Mishra

Carried

Motion 50: To approve \$200 for advertising on Social Media from Special Projects

Mover: Sura Mishra Seconder: Emily Kusay

Carried

8.4. Event Attendance Lists

Motion 51: For In-person events, to accept attendance lists with Name, Student Number, Course and Phone Number as an Event Attendance List or the Attendance List generated by using the app. For online event events, to accept Name, Student Number and Course as an Event Attendance List.

Mover: Chair

Carried

8.5. Sustainability

Green Impact, including an event checklist, has been distributed to clubs.

8.6. Clubs Collective

Opportunity to bond with other clubs, have a get together.

Emily Kusay left at 5:39 pm

Ideas discussed. General consent that the event is a good idea,

ACTION: MH to move ahead with planning

8.7. Asset Checking

Motion 52: To set the deadline for Asset Checking on April 30, 2021

Mover: Chair

Carried

8.8. Membership Reporting

Motion 53: To set the threshold at 10% for non-compliant records, providing there are over 30 complete records.

Mover: Chair

Carried

Additional other business: New club's application received late (on the weekend). Committee will accept the application in this batch.

9. Next Meeting (Wednesday March 31, 2:30 pm)

Discussion of in-person picnic/event.

Next meeting next Wednesday March 31

10. Close

Meeting closed at 5:55 pm