

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

2:30 pm Monday May 15, 2023

Meeting 9/23

**Location:
Room 201, Building 168
and Zoom**

<https://unimelb.zoom.us/j/88306224926?pwd=OTUyYVJESWt2RDgwa1dKM0tVS2Fydz09&from=addon>

Meeting opened at 2:38 by Renee Thierry

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect myself, Renee Thierry, as chair

Mover: Renee Thierry

Seconder: Azalea Rohaizam

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

C&S Committee: Azalea Rohaizam, Josie Rees (Marcie Di Bartolomeo's Proxy), Aaron Lee (Mahsa Nabizada's Proxy), Leon Paratz

C&S Officers: Kimmy Ng, Renee Thierry

Staff: Fiona Sanders

Other: MUR Motorsports (Cassia Chau, Huiwen Tan), Nursing Students Society (Dexter Villanueva, Annetta (Ana) Bakanursky, Marcus Wong, Helen Huynh)

Absent: Patrick Irwin, Michael Belbruno, Marcie Di Bartolomeo, Mahsa Nabizada

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to the coordinator, Fiona Sanders, under Standing Order 21.2

Mover: Chair

CWD

1.5. Apologies

Michael Belbruno, Mahsa Nabizada, Marcie Di Bartolomeo

1.6. Proxies

Michael Belbruno to Stephanie Umbrella – not attending

Mahsa Nabizada to Aaron Lee

Marcie Di Bartolomeo to Josie Rees (changed from Aurora Carli, received in advance of meeting)

1.7. Membership

No changes.

1.8. Adoption of Agenda

Motion 3: To adopt the Agenda as circulated in the Notice

Mover: Chair

CWD

2. Confirmation of Previous Minutes

2.1. May 3, 2023

Motion 4: To accept the minutes of May 3 circulated with the Papers as a true and accurate record.

Mover: Chair

CWD

3. Conflict of interests

Name	Conflicts of Interest declared
Azalea Rohaizam	Swifties Society
Kimberley Ng	Eurovision Club, Engineering Music Society, Civil & Structural Society
Marcie Di Bartolomeo	Media and Communications Students Society, Creative Literature and Writing Society, Publishing Students Society
Michael Belbruno	French Club, Very Special Kids Society
Patrick Irwin	Pre-Law Society, Finance Students Association, Commerce Students Society, Debating Society, Liberal Club
Renee Thierry	Student Exchange Society
Leon Paratz	Physics Students Society, Jewish Students Society
Mahsa Nabizada	Women in Technology, Embrace Education

Josie Rees: Arts Students Society

Aaron Lee: Science Students Society

4. Matters Arising from the Minutes

4.1. Discipline

Procedural Motion: To move to 4.1.5 MUR Motorsports

Mover: Chair

CWD

4.1.5. MUR Motorsports

Minutes have been rectified and supported by a Statutory Declaration

Club is advised that AGM needs to be Notified via the UMSU website to capture members that have signed up there and regular faculty email.

Ana added that it was their fault that they did not send it as an email.

Nursing Students Society representatives left at 3:20 pm.

4.1.1. Assets (review and clarify included clubs) – not notified

- Australia-China Youth Association (CSF17994 banner): Checked - rips that are secured by a duct tape
- Egyptian Club (CSF15734 Banner): Presented (rips from last year)
- Korean Students Society (CSF13656 Korean Grammar for Speaking textbook and Korean Culture in 100 Keywords textbook): LOST
- Psychology Association (CSF14994 Banner): Broken - Stat Dec provided
- Youth Charity Society (CSF13904 Banner): Checked and works but looks broken
- Bollywood Club (CSF13015 Banner)
- Technology Consulting Club (CSF17280 Banner)

Bollywood Club banner already written off in 2022, omit.

Korean Students Society: Asset is Lost

Petition to suspend Korean Students Society asset grants 4 months for lost asset (Reg 6.1.q)

Leon Paratz & Azalea Rohaizam

Technology Consulting Club presented today.

Petition to suspend Technology Consulting Club asset grants 3 months for late presentation (Reg 6.1.a (7.2.e))

Leon Paratz & Aaron Lee

Motion 7: To write off all broken and lost assets

Mover: Chair

CWD

Consider Stat Decs next meeting, include all remaining clubs (ACYA, Egyptian Club, Psychology Association, Youth Charity Society):

Petition to suspend asset grants for clubs who presented incomplete or broken assets for 4 months (Reg 6.1.q).

Petitioned by Leon Paratz & Marcie Di Bartolomeo (in Meeting 8)

4.1.2. Chinese Debating Group

Motion 8: To uphold the petition to suspend Chinese Debating Group grants until an SGM is held or for 12 months, whichever is first (Reg 6.1.h)

Mover: Leon Paratz

Seconder: Azalea Rohaizam

CWD

4.1.3. Apollo Music Society – clarify petition

C&S Committee is confident that the club understood this to include camps in this category.

Motion 9: To uphold the petition to suspend Apollo Music Society's camps and excursion category grants for 6 months for not providing adequate

documentation to the C&S department for their excursion (camp) (Reg 6.1.a (7.6)).

Mover: Leon Paratz

Second: Josie Rees

CWD

4.1.4. Youth Charity Society – not notified

Next Meeting

4.2. Regulation Review

Is progressing with Phoebe Churches

4.3. Policy

4.3.1. Camp Policy (Alcohol quantity, Camp advertising, Nudity)

Aaron has seen the Camp Policy and liked it.

Will draft, along with Anti-Hazing Policy

4.3.2. Expo Policy

Defer

4.4. Science Students Society SRHC meeting & undertaking

Undertaking was drafted with SHRC, has not been adopted yet

Motion 10: To accept the drafted Science Students Society's undertaking

Mover: Chair

For: 3

Abstention: 1

Carried

Motion 11: To direct the Office Bearers to contact the Science Students Society for an update on the undertaking.

Mover: Leon Paratz

Second: Azalea Rohaizam

For: 3

Abstention: 1

Carried

4.5. Lockers & Mailboxes

Lockers have been allocated

Mail not distributed yet

4.6. Directed SGMs

4.6.1. Australasian Association (fix constitution) – SGM 24 April

Completed

4.6.2. Chinese Debating Group (W3 Correct Constitution) – not scheduled

Scheduled for 22 May

4.6.3. Chinese Food Hunters Club (W4 elect VP properly) – not submitted

SGM was held on April 19, has been submitted

4.6.4. Engineering Students Club (April 24, ratify correct constitution)

Submitted

4.6.5. Melbourne Energy Students Association (W4, correct constitution) – pending disaffiliation

4.6.6. Pirates (W9 ratify 2022 AGM) – not scheduled

Held on May 5

4.6.7. MIRS (W11 Ratify 2022 AGM) – not scheduled

Held on May 8

4.7. FMAA Financial Reporting

Coordinator wrote to the club requesting the Committee Minutes and reporting by 9 am Monday, which has not been received.

Club has requested to change over to separated accounting in “the handover.” Long discussion of how to move forward, as Students Council has obligated the club to produce monthly reporting to C&S, and reporting has not been received.

Leon Paratz mentioned that C&S is believed to be on a “witch-hunt.” Other members of the committee pointed out that asking for proper financial reporting on Melbourne Uni activities is reasonable accountability for the SSAF resources the club is allocated.

Motion 12: To direct the Officer Bearers to report to Student’s Council on FMAA

Mover: Aaron Lee

Seconder: Josie Rees

For: 3

Against: 1

Carried

4.8. Students Council

4.8.1. Opening of New Club Applications

Document to presented to Council on Friday regarding departmental workload and opening affiliations.

Open a round over the holidays to spread out the workload

4.8.2. Appeals

Cambodian Students Association may appeal disaffiliation

5. OB Reports

Kimmy reported, Renee apologised.

Motion 13: To accept the Office Bearer report

Mover: Azalea Rohaizam

Seconder: Leon Paratz

CWD

6. Correspondence

6.1. Bystander training waivers (CASA, SAIt)

ACTION: Fiona Sanders write to them and ask to attend next offering of trainings

ACTION: Next round of bystander Training ensure the messaging is around widespread safety in clubs, upskilling student leaders (not just camps)

6.2. Socialist Alternative Marxism Conference reply

Club has advised that they did not sell the conference registration, and there is a no refunds policy on the conference.

ACTION: Office Bearers to write to student to advise that Socialist Alternative are not responsible, and to take it up with Marxism Conference/Trybooking

6.3. Volunteer & Experience Fair

C&S invited to participate in a Fair

ACTION: Office Bearers will respond & attend

Break for 10 minutes started at 4:26 pm, reconvened at 4:36 pm

6.4. FOUL Grant Appeal

No appetite to amend the decisions.

7. Grants

GRANT ID	CLUB NAME	GRANT TYPE	STATUS	OB Recommend
CSF19410	HackMelbourne	Purchase (Other)	Grant for Discussion: Insufficient event details	reject
CSF19391	HackMelbourne	Purchase (Other)	Grant for Discussion: Insufficient event details	reject
CSF19372	Women in Technology	Purchase (Other)	Grant for Discussion: Insufficient event details	reject
CSF19412	Data Science Student Society	Function	Grant for Discussion: Joint Grant	approve
CSF19352	Mathematics & Statistics Society	Function	Grant for Discussion: Joint Grant	approve
CSF19394	Bubble Tea Society	Function	Grant for Discussion: Late	reject
CSF19386	Cantonese Students Association	Function	Grant for Discussion: Late	reject
CSF19405	Coffee Appreciation For Enthusiasts	Function	Grant for Discussion: Late	reject
CSF19422	Let's Talk Conversation Group	Function	Grant for Discussion: Late	reject
CSF19384	planetUNI	Function	Grant for Discussion: Late	reject
CSF19389	Chocolate Lovers Society	Function	Grant for Discussion: No Certificate of Currency submitted	Reject

CSF19373	TEDxUniMelb	Purchases & Hiring (Events)	Grant for Discussion: No Risk Assessment attached	Reject
CSF19363	TEDxUniMelb	Purchases & Hiring (Events)	Grant for Discussion: No Risk Assessment attached	Reject
CSF19176	Korean Students Society	Function	Grant for Discussion: Off Campus Exemption: Event has food served by restaurant directly and a informal setting is wanted to allow members to communicate in a fun social setting.	approve
CSF19388	Commerce Students Society	Function	Grant for Discussion: Off Campus Exemption: Event is being held at a licensed venue which is not available on campus	approve
CSF19348	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	Grant for Discussion: Off Campus Exemption: Need a large venue for concert	approve
CSF19381	Jewish Students Society	Function	Grant for Discussion: Off Campus Exemption: No licensed venue to serve alcohol on campus	approve
CSF19353	OmniSci Magazine	Function	Grant for Discussion: Off Campus Exemption: Requires Microphone and other AV equipment for trivia presentation, and licensed venue for food/drink purposes	approve
CSF19383	Wine Society	Function	Grant for Discussion: Off Campus Exemption: Service of alcohol preferred at a licensed venue	approve
CSF19377	Psychology Association	Purchases & Hiring (Events)	Grant for Discussion: Other: Instead of a venue confirmation (that shows date, time), a valid certificate of currency was attached in its place	approve conditional of venue management approval
CSF19368	BusinessOne Consulting University of Melbourne	Function	Grant for Discussion: Other: Insufficient SFH/Late	reject
CSF19411	Greek Association	Function	Grant for Discussion: Other: Joint Grant/Awaiting venue management confirmation	approve conditional of venue management approval

CSF19421	Let's Talk Conversation Group	Function	Grant for Discussion: Other: Late/No Risk Assessment	reject
CSF19424	Let's Talk Conversation Group	Function	Grant for Discussion: Other: Late/Non-standard Risk Assessment submitted/OCE/Awaiting certificate of Currency	reject
CSF19375	Enactus	Purchases & Hiring (Events)	Grant for Discussion: Other: Need clarification if prize is in cash or in gift cards form (cash prizes not permitted)	approve conditionally on providing receipt of non cash prizes
CSF19400	Cambodian Student Society	Function	Grant for Discussion: Other: No SFH certificate/Non-standard Risk Assessment submitted (missing which execs are responsible for nominated courses of action; no COVID risk assessment)	reject
CSF19420	Friends of Unnatural Llamas	Function	Grant for Discussion: Other: No specific venue named - "Public space"	reject
CSF19355	Women* in Science and Engineering (W.I.S.E.)	Function	Grant for Discussion: Other: No venue booking (all South Lawn events require a booking); late; insufficient SFH (food handling and hand hygiene)	reject
CSF19360	Oaktree Club (Melbourne University)	Function	Grant for Discussion: Other: OCE/No Certificate of Currency attached	reject
CSF19365	French Club	Function	Grant for Discussion: Other: OCE/should be under Purchases and Hiring/Insufficient purchase details (what are the prizes)	reject
CSF19408	Filmmakers Collaborative	Function	Grant for Discussion: Other: Off Campus Event/Joint grant	approve
CSF19434	Statistics and Mathematics Postgraduate Society	Function	Grant for Discussion: Other: Risk Assessment does not assess for COVID-19 risks	reject
CSF19427	Islamic Society	Function	Grant for Discussion: Other: Sports insurance not confirmed	reject

CSF19437	Lawyers Without Borders	Function	Grant for Discussion: Other: Used the UniMelb Risk Assessment template for events instead of the UMSU provided template	approve conditional on providing risk assessment in umsu template
CSF19423	Let's Talk Conversation Group	Function	Grant for Discussion: Other: Waiting for venue management confirmation/Non-standard Risk Assessment attached (did not use standard template)	reject
CSF19342	Clinical Audiology Students' Association	Function	Grant for Discussion: SFH not compliant - insufficient food handling details	reject
CSF19341	Clinical Audiology Students' Association	Purchases & Hiring (Events)	Grant for Discussion: SFH not compliant - insufficient food handling details	reject
CSF19354	Women* in Science and Engineering (W.I.S.E.)	Function	Grant for Discussion: SFH not compliant - insufficient food handling details	reject
CSF19406	Hong Kong Students Association	Purchases & Hiring (Events)	Grant for Discussion: SFH not compliant – no certificate	reject
CSF19220	Creative Literature and Writing Society	Function	Grant for Discussion: Waiting for venue management confirmation	approve conditional of venue management approval
CSF19428	Hong Kong Students Association	Function	Grant for Discussion: Waiting for venue management confirmation	approve conditional of venue management approval
CSF19387	Robogals Melbourne	Function	Grant for Discussion: Waiting for venue management confirmation	approve conditional of venue management approval
To approve all Standard Grants approve <i>en bloc</i>				

Motion 14: To approve CSF19381

Mover: Aaron Lee

Seconded: Azalea Rohaizam

For: 3
Carried

Abstention: 1

Motion 15: To accept all officer recommendations

Mover: Azalea Rohaizam

Seconded: Leon Paratz

CWD

8. General Meetings

Speech Pathology Students Society, two SGMs with no quorum (18/20)

ACTION: Fiona Sanders to get clarity and/or Stat Dec for next meeting

Motion 16: To accept all completed SGMs and AGMs en bloc

Mover: Chair

CWD

9. Other Business

9.1. Attendance Lists & Applications for Payment

Leon Paratz left at 4:53 pm, continue under Standing Order 7.8

Motion 17: To accept electronic attendance lists that are time stamped for the event for Grants and Activity Reporting in Semester 1 2023.

Mover: Josie Rees

Seconded: Aaron Lee

CWD

9.2. Induction / SEN Job Descriptions (<https://www.cprgroup.com.au/sen>)

Discussion about developing an induction program for clubs.

Survey of club executives, what values and expectation are in place for each role.

Get handbooks from clubs

ACTION: Department to discuss

10. Next Meeting

Wednesday 31 May in SWOTVAC, confirm with Committee

11. Close

Closed by Renee Thierry at 5:11 pm.