## UMSU Small_BW

**University of Melbourne Student Union**

**Meeting of the Clubs & Societies Committee**

**CONFIRMED Minutes**

**9:30 am Friday April 29, 2022**

**Special Meeting 2/22**

**Location: C&S Office & Zoom**

**Opened at 9:30 am by Eleanor Cooney Hunt**

**Petition to move the scheduled meeting from 9:30 am Thursday April 28 to 9:30 am on Friday April 29, received from Kimmy Nguyen, Rachel Kirby, Imke Pansegrouw and Ethan Yuen.**

1. **Procedural Matters**
	1. Election of Chair

**Motion 1: To elect self as Chair**

Mover: Eleanor Cooney Hunt Seconder: Ethan Yuen

**Carried without Dissent**

* 1. Acknowledgement of Indigenous Owners

*So acknowledged.*

* 1. Attendance

C&S Committee: Ethan Yuen, Imke Pansegrouw, Rachel Kirby, Kimberly Nguyen, Xavier Barnett

Office Bearer: Eleanor Cooney Hunt

Staff: Fiona Sanders

* 1. Grant speaking rights to Clubs Coordinator (Standing Order 21.2)

**Motion 2: To grant speaking rights to Clubs Coordinator**

Mover: Chair

**Carried without Dissent**

* 1. Apologies (Jack Finlay, Bella Henry, Eddie Biggs)
	2. Proxies (Bella to Xavier Barnett)
	3. Membership
	4. Adoption of Agenda

Other Business: Appointment for SAWG Meetings for Women’s Department

**Motion 3: To adopt the amended agenda**

Mover: Chair

**Carried without Dissent**

Kimberly Nguyen arrived at 9:35 am

1. **Ratify Previous Minutes**
	1. April 14, 2022

**Motion 4: To ratify the minutes from Thursday, 14th April 2022.**

Mover: Chair

**Carried without Dissent**

1. **Conflict of interests**

|  |  |
| --- | --- |
| **Name**  | **Conflicts of Interest declared** |
| Benito Di Battista | Pirates, Mechanical Engineering Students Society, Cider Appreciation Society |
| Eleanor Cooney Hunt | Women in Commerce and Politics |
| Rachel Kirby | Ring of Choir, Fantasy and Science Fiction Appreciation Society |
| Ethan Yuen | Apollo Music Society, Civil and Structural Society, Engineers Australia, Embrace Education |
| Imke Pansegrouw | Student Exchange Society |
| Edward Biggs | Arts Students Society |
| Jack Finlay | Science Students Society, Australian Music Appreciation Society |
| Kimberley Ng | Eurovision Social Club, Engineering Music Society |
| Bella Henry | Transit Riders Alliance for Melbourne Students, Women in Commerce and Politics, Genetics Society |

1. **Matters Carried Forward**
	1. Regulation review

*No action, deferred.*

* 1. Wellbeing Training & Camp Training Development/Review

Fiona has met with Consultants who work in event wellbeing education, and they are presenting a proposal by next Friday.

Benito reviewing all camp paperwork framework, to update for fit for purpose. This will include camp leader focus groups.

* 1. Training:
		1. Canvas subject

Sexual Harm Response being developed in-house with Naomi and Lauren.

No other action taken

* + 1. RSA & SFH

No action (no submissions)

* 1. Bank Signatory Handover 2021-22

No action

* 1. Camp COVID planning framework

Have not received update from Eddie after March 31 meeting

* 1. New Club progress
		1. Buddhist Studies Society

Long discussion of the late submission of the constitution, as not meeting a deadline and had been disrespectful to C&S through emails.

**Motion 5: To reject the Buddhist Studies Society application to affiliate as they did not complete the constitutional development and review by the deadline.**

Mover: Chair

**Carried without Dissent**

* + 1. IGMs

**Ethan Yuen left at 9:57 am**

Need volunteers for IGMs – Ellie will message around the chat and need quick responses. Checked access to Google sheet.

* 1. Late COVID approvals

Defer

* 1. Amending the Schedule
		+ May 12
		+ May 26

**Motion 6: To move the May 26 C&S Committee meeting to Friday May 27, 9:30 am.**

Mover: Chair

**Carried without Dissent**

* 1. Awards Night quotes

**Benito Di Battista arrived at 10:14 am**

Ellie presented a quote for venue and staffing.

Ellie and Benito promised to wear penguin suits.

Discussion of voting/deciding. Committee will review submissions.

Entertainment ideas: performance, comedy.

Other venues: Wilson Hall

1. **Matters Arising from the Minutes**
	1. Discipline
		1. Healthy Eating & Nutrition Society
		2. Mandarin Language Club

Defer

1. **OB Reports**

Ellie spoke about the need for staffing in the department, that has been submitted to Student’s Council.

Also, CEO is aware, and discussion is going to be had about putting the brakes on C&S intake of new clubs and lightening administration workload.

Discussion about harder compliance on Activity Reporting, etc. or increasing minimum membership. Committee does not want to increase minimum membership. It would not be an immediate change; looking forward to future years. Membership numbers have not increased with the student population.

**Ethan Yuen arrived at 10:38 am**

Discussion about social media strategies we can encourage clubs to incorporate.

1. **Correspondence**

Nil

1. **Grants**

**Imke Pansegrouw left at 10:57 am**

**Motion 7: To approve grant CSF16845 on the condition that relevant docs are submitted and approved.**

Mover: Chair

**Carried without Dissent**

**Motion 8: To approve Grant 16893.**

Mover: Chair

**Carried with 1 abstention**

**Motion 9: To approve Grant 16858.**

Mover: Chair

**Carried with 1 abstention**

**Motion 10: To approve 16925 16926, 16929 and 16927 on the condition that the CSEP is submitted for each grant.**

Mover: Chair

**Carried with 1 abstention**

**Motion 11: To approve 16898 on the condition that the certificate of currency and CSEP for the event is submitted.**

Mover: Chair

**Carried with 1 abstention**

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| --- | --- | --- | --- |
| **Grant Reference** | **Club** | **Grant Type** | **Recommendation** |
| CSF16900 | Film Society | Function | Approve |
| CSF16891 | Film Society | Function | Approve |
| CSF16892 | Film Society | Function | Approve |
| CSF16871 | Robogals Melbourne | Function | Approve |
| CSF16913 | Women in Economics Students' Society | Purchases & Hiring (Events) | Approve |
| CSF16881 | Archicle | Purchases & Hiring (Events) | Approve at 50% |
| CSF16870 | Very Special Kids Society | Purchases & Hiring (Events) | Approve at 50% |
| CSF16905 | Bangladeshi Student Society | Function | Approve on the condition that a satisfactory SFH is submitted before event as well as SFH cert of an exec |
| CSF16791 | Bangladeshi Student Society | Function | Approve on the condition that a satisfactory SFH is submitted before event as well as SFH cert of an exec |
| CSF16857 | Women in Economics Students' Society | Purchase (Other) | Approve on the condition that UMSU logo is present as per the regulations  |
| CSF16931 | Global Health Society | Function | Approve on the condition that a venue booking is made |
| CSF16932 | Italian Social Club | Function | Approve on the condition that a venue booking is made |
| CSF16915 | Robogals Melbourne | Function | Approve on the condition that a venue booking is made |
| CSF16869 | Chocolate Lovers Society | Function | Approve all Off Campus Exemptions *en bloc* |
| CSF16853 | Chocolate Lovers Society | Function |
| CSF16896 | Mechanical Engineering Student Society | Function |
| CSF16902 | Catholics of One Spirit Down Under | Function |
| CSF16872 | Biomedical Engineering Society | Function |
| CSF16864 | Film Society | Function |
| CSF16874 | History Society | Function |
| CSF16935 | Oxfam Group | Function |
| CSF16954 | Habitat for Humanity | Function | Approve on the condition that a CSEP is provided |
| CSF16953 | Habitat for Humanity | Function | Approve on the condition that a CSEP is provided |
| CSF16920 | Pakistani Society | Function | Approve on the condition that a CSEP is provided |
| CSF16960 | Habitat for Humanity | Function | Approve food costs only  |
| CSF16959 | Habitat for Humanity | Function | Approve food costs only  |
| CSF16957 | Habitat for Humanity | Purchases & Hiring (Events) | Discuss  |
| CSF16958 | Habitat for Humanity | Purchases & Hiring (Events) | Discuss  |
| CSF16846 | Bullet Journal and Stationery Club (BJSC) | Purchases & Hiring (Events) | Approve as Function on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec |
| CSF16945 | Habitat for Humanity | Function | Approve as Purchases & Hiring (events) |
| CSF16894 | Biological Society of the University of Melbourne (BSUM) | Function | Approve as Purchases & Hiring (events) |
| CSF16898 | Engineering Music Society | Purchases & Hiring (Events) | Approve on the condition that certificate of currency and COVID plan is submitted  |
| CSF16946 | Habitat for Humanity | Purchases & Hiring (Events) | Discuss  |
| CSF16951 | Habitat for Humanity | Function | Discuss? Or reject |
| CSF16949 | Habitat for Humanity | Function | Discuss? Or reject |
| CSF16947 | Habitat for Humanity | Purchases & Hiring (Events) | Reject |
| CSF16950 | Habitat for Humanity | Purchases & Hiring (Events) | Discuss? Or reject |
| CSF16842 | Oaktree Club (Melbourne University) | Function | Approve on the condition that sufficient purchasing details are provided as well as a venue booking |
| CSF16918 | Interprofessional Education and Practice Health Students Network | Function | Approve on the condition that sufficient purchasing details are provided & insurance cover of the event is confirmed |
| CSF16910 | LING — Melbourne University Linguistics Society | Function | Approve |
| CSF16912 | Women in Economics Students' Society | Function | Approve |
| CSF16917 | Physics Students Society | Purchases & Hiring (Events) | Reject |
| CSF16856 | Chinese Food Hunter Club |  Excursions | Reject |
| CSF16832 | Mathematics & Statistics Society | Function | Approve on the condition that COVID Planning pre-approval is given |
| CSF16834 | Potter Heads | Function | Approve on the condition that COVID Planning pre-approval is given |
| CSF16930 | Physics Students Society | Purchases & Hiring (Events) | Approve on the condition that a CSEP is provided |
| CSF16888 | Drawing and Painting Club | Purchases & Hiring (Events) | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec |
| CSF16837 | Biological Society of the University of Melbourne (BSUM) | Function | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec and a venue booking is provided |
| CSF16868 | Melbourne Microfinance Initiative | Function | Approve on the condition that a venue booking is provided, as well as all the relevant documents sufficiently completed and provided. |
| CSF16886 | Cantonese Students Association | Function | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec as well as a venue booking  |
| CSF16934 | Social Impact Investment Fund | Function | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec as well as a venue booking  |
| CSF16911 | Animal Protection Society | Function | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec as well as a venue booking  |
| CSF16919 | Interprofessional Education and Practice Health Students Network | Function | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec as well as a venue booking  |
| CSF16924 | Psychology Association | Function | Approve on the condition that a CSEP is provided |
| CSF16921 | Psychology Association | Purchases & Hiring (Events) | Approve on the condition that a CSEP is provided |
| CSF16841 | Oaktree Club (Melbourne University) | Function | Approve on the condition that a satisfactory SFH is submitted as well as SFH cert of an exec as well as a venue booking  |
| CSF16887 | Classics and Archaeology Society | Purchases & Hiring (Events) | Approve on the condition that COVID Planning pre-approval is given |
| CSF16903 | Catholics of One Spirit Down Under | Function | Approve |
| CSF16848 | Women in Technology | Function | Approve |
| CSF16835 | Aerospace and Rocket Engineering Society | Purchase (Assets) | Approve on the condition that the SOP for the Stand is approved  |
| CSF16877 | Biomedicine Student Society | Function | Approve on the condition that the SFH cert is submitted |
| CSF16943 | Coffee Appreciation For Enthusiasts | Function | Approve on the condition that the SFH cert is submitted |
| CSF16880 | Coffee Appreciation For Enthusiasts | Function | Approve on the condition that the SFH cert is submitted |
| CSF16850 | Electrical Engineering Club | Function | Approve on the condition that the SFH cert is submitted |
| CSF16696 | Hong Kong Students Association | Purchases & Hiring (Events) | Approve on the condition that sports insurance is confirmed  |
| Approve all Standard Grants *en bloc.* |

**Motion 12: To accept all the Office Bearer recommendations on the remainder of the grants.**

Mover: Chair

**Carried without Dissent**

Grants 16957, 16958, 16949, 16951, 16949 and 16950 were not discussed.

1. **Other Business**
	1. Clubs Council

**Imke Pansegrouw returned at 11:05 am**

By-election, clubs’ discussion and feedback, Office Bearer Reports to be prepared.

Clubs Council date set for: Friday 13th of May, 10am.

Agenda Items: Admin & Staffing, Camp Regulation review, Clubs Awards Night, COVID Planning, Social Media Form and Calendar Bookings

* 1. SAWG representative

Ellie to post meetings in chat to get a representative there.

1. **Next Meeting (9:30 am Thursday May 12)**
2. **Close**

**Meeting Closed at 11:21 am.**