 **University of Melbourne Student Union**

**Meeting of the Disabilities Committee**

**Agenda**

**Friday 16th of June, 2023 @ 10:00AM**

**Meeting 10(23)**

**Location: Disabilities Office**

[Join via Zoom link here](https://unimelb.zoom.us/j/81315366820?pwd=QmxSdEJDVzZTK2lBUzJDNlJwNUVwdz09)

**Password**: 522991

**Meeting opened at 10:00AM**

1. **Procedural Matters**
	1. **Election of Chair**

Motion 1: That Adam Whitehead be elected as chair.
Moved: Morgan Sheather
Seconded: Anishaa Jeyakumar
Passed without dissent.

* 1. **Acknowledgement of Indigenous Custodians**
	2. **Attendance**

Adam Whitehead, Anishaa Jeyakumar, Morgan Sheather, Madeleine Salisbury

* 1. **Apologies**

Jessie Xue

Alice Zhao

* 1. **Proxies**

Jessie Xue proxied to Morgan Sheather

* 1. **Membership**
	2. **Adoption of Agenda**

Motion 2: That the agenda be adopted as presented.
 Moved: Madeleine Salisbury
 Seconded: Adam Whitehead
 Passed without dissent.

1. **Confirmation of Previous Minutes**
	1. Motion 3: That the minutes be confirmed as a true and accurate record.
	Moved: Adam Whitehead
	Seconded: Morgan Sheather
	Passed without dissent.
2. **Conflicts of Interest Declaration**
3. **Matters Arising from the Minutes**
	1. Budget for Winterfest:
	The Disabilities budget for Disabilities Pride Month is $5,000, with $2,000 for Collaborations ($1,400 left), and a further $2,000 set aside for Winterfest.
	 If we go ahead with all events as planned, we would be looking at spending up to $800 on collaboration events and up to $800 for our main event.
	This would leave $1,200 from our Winterfest budget and all $5,000 from our Disabilities Pride Month budget.
	2. Merch Options:
	Notebooks – Either A5 ($852.50 for 100) or A4 ($935 for 100)
	Mugs – $469.48 for 48. Might not arrive on time.
	Pinback Buttons - $499 for 300

	Flags - $365 for 2 (1800mm x 900mm)
	Banners - $352 for 2 pull-up banners, one of each design type.

	Total - $2,537.09
	3. Publication:
	$764.50 for 250 reprints of the Survival Guide
	4. Designs for merchandise.
	Notebooks – *Preference: Both black with flag and plain teal options*
	Mugs – *Preference: Owlfie, plain*
	Buttons – *Preference: Owlfie with flag*
4. **Correspondence**
5. **Office Bearer Reports**
6. **Motions on Notice**
	1. Motion 4: To pass $1,200 from the Events (Orientation) budget line for Winterfest merchandise.
	Moved: Morgan Sheather
	Seconded: Anishaa Jeyakumar
	Passed without dissent.
	2. Motion 5: To pass up to $1,500 from the Events (General) budget line for Winterfest merchandise.
	Moved: Madeleine Salisbury
	Seconded: Anishaa Jeyakumar
	Passed without dissent.
	3. Motion 6: To Pass $764.50 from the Printing (General) budget line for 250 reprints of *The Pocket Survival Guide for Disabled Students* for Winterfest.
	Moved: Morgan Sheather
	Seconded: Madeleine Salisbury
	Passed without dissent.
	4. Motion 7: To pass up to $800 from the Events (Orientation) budget line for Winterfest activities.
	Moved: Anishaa Jeyakumar
	Seconded: Madeleine Salisbury
	Passed without dissent.
	5. Motion 8: To pass $800 from the Events (General) budget line for Collaborative events for Winterfest.
	Moved: Morgan Sheather
	Seconded: Madeleine Salisbury
	Passed without dissent.
7. **Other Business (Motions without Notice)**
	1. Motion 9: To pass up to $800 from the Events (General) budget line for Winterfest merchandise- for a potential extra run of notebooks.
	Moved: Madeleine Salisbury
	Seconded: Anishaa Jeyakumar
	Passed without dissent.
8. **Next Meeting**
	1. July (before Winterfest)
9. **Closed at 10:42**