



**University of Melbourne Student Union
Meeting of the Education Committee
Minutes
(Friday, 5 May, 2023, 13:30)
Meeting 8(23)
Location: Rm 201 Lvl 2 Building 168**

<https://unimelb.zoom.us/j/83449672043?pwd=YkJyaVdOZnNpcE81SjFvcnB0VU00UT09>

Password: education

Meeting opened at 13:34.

1. Procedural Matters

1.1. Election of Chair

Motion 1.1.1: That Carlos be elected as Chair

Mover: Carlos

CARRIED

1.2. Acknowledgement of Indigenous Custodians

So acknowledged.

1.3. Attendance

Carlos Lagos Martin, Taj Takahashi, Mary Kin Chan, Rahul Mittal, Anita Keng, Heather Maltby, Divya Rajagopalan, Tom Xie, Hannah Lewis.

1.4. Apologies

1.4.1. Lachie Mutimer

1.5. Proxies

1.5.1 Hannah Lewis to Lachie Mutimer

Motion: To accept all proxies en bloc.

Mover: Carlos

Seconded: Mary

CARRIED

1.6. Membership

No changes to membership.

1.7. Adoption of Agenda

Motion 1.7.1: To adopt the Agenda as presented.

Mover: Carlos

Seconded: Rahul

CARRIED

2. Confirmation of Previous Minutes

2.1 Minutes 7(23)

Motion 2.1.1: To accept the previous minutes as a true and accurate record of meeting 7(23).

Mover: Carlos

Seconded: Rahul

CARRIED

3. Conflicts of Interest Declaration

4. Matters Arising from the Minutes

5. Correspondence

6. Office Bearer Reports

Carlos:

Reported on the close work between the Education Public and Environment departments in organising the NTEU strike. Was happy to report that it was very successful. Carlos reminded committee members that being a part of the education committee means making a commitment to supporting and attending the strike and more general education department actions.

Mary:

Reported on having many meetings surrounding ChatGPT and academic integrity. The process surrounding Turnitin and academic integrity was reported by Mary to be ambiguous, giving a percentage of the probability that AI was used in a students' submission. Informal discussions between tutors and students was reported to be had to talk through the thought process/planning for an accused students' assesment.

The special consideration process was noted as being a very stressful experience for students and that the Education Department was working toward finding a solution by making the process more transparent for students and the setting of reasonable deadlines.

Taj:

Noted meetings with Mary, other departments and academics surrounding the use of AI in assessments, its detection and academic integrity.

Otherwise reported similarly to Carlos and Mary.

Motion 6.1: To accept the Office Bearer Reports

Mover: Carlos

Seconded: Divya

CARRIED

7. Other Reports

7.1 NUS Education Conference Grants

Grant applications are to be opened between the 12th of May to the 16th of June.

Carlos noted that there is \$11,000 budgeted for applications, with last year having 12 applications.

Student delegates associated with UMSU noted as being registered for the Education Conference en bloc for a lump sum of approximately \$800-\$1000.

Carlos consulted with education committee asking if there should be more than one avenue of applications for grants.

The grants may be advertised on social media for greater outreach to potential delegates for this year.

Tom asked if the applications will be assessed on a rolling basis. The education committee decided that in the month period where nominations are open, applications will be assessed by the education committee in the first committee meeting of that month (after two weeks time), with the process to be repeated for the second committee meeting i.e. Applications are to come in for 2 weeks, granted or dismissed in the first education committee meeting and subsequent nominations are to be assessed in the second committee meeting of the month. The two committee meetings until the 12th of June to approve grant applications' dates are to be decided at a later date.

Rahul suggested lowering amount of individual grants to \$400 to allow for 30 instead of 24 students to go.

Grant amounts can be changed after registrations dependent on the amount of nominations to be made, with a \$400 minimum regardless of nomination numbers.

$\$11,000 / 400 = 27.5$ students set as a goal/cap for granted nominations.

Tom left the meeting at 1:56.

Divya noted that grants open on the 12th of May, allowing for discussions with students at the Education BBQ pertaining to the grant applications on a more engaging 'person-to-person' basis.

Rahul asked if committee members can apply, Carlos confirmed that they can.

8. Operational Business (Motions on Notice)

9. General Business (Motions on Notice)

10. Other Business (Motions without Notice)

11. Next Meeting

12. Close

Meeting closed at 14:04.