

**University of Melbourne Student Union**  
**Advocacy & Legal Student Advisory Group**

**MINUTES**

**2:00 pm, 9.11.2017**

**Meeting 2 of Semester 2**

**Advocacy & Legal Divisional Office**  
**Level 4 Union House**

Chair: Phoebe Churches, Manager, Advocacy & Legal

**1 Welcome and Procedural Matters**

1.1 Apologies

Paul Hornsby, Donna Markwell and Michelle Almiron.

1.2 Attendance

Yasmine Luu, Phoebe Churches, Alanna Smith, Isabelle Butler, Reeanna Maloney, Lori Vullings and Nadia Streistermanis.

1.3 Confirmation of previous minutes

Alanna Smith.

**2 A & L Service Reports**

2.1 Advocacy case work

As usual, the primary presenting issue for this time of year has been Course Unsatisfactory Progress (CUPC). This has ranged from briefing students for 'At Risk' meetings to Academic Board Appeals. Following CUPC, Special Consideration, Exam Misconduct and Assessment Disputes were the next most common issues.

2.2 Legal case work

During the exam period, the Legal Service Advice Line has been quiet, though this is expected to pick up again after exams. Tenancy issues are still the most common problem that students present with.

The Legal Service has received funding to run a pilot program for twelve months for a Financial Counsellor to operate on site in the Legal Service. Recruitment for this is planned for January 2018.

2.3 Projects and initiatives

2.3.1 UMSU Advocacy Service – development of RHD Student mentoring program  
We are looking to implement a student mentoring program for RHD students. We will operate it as a pilot program then evaluate.

2.3.2 Legal Service

We hope to establish a volunteer program in 2018. Initially we are looking to recruit one to three volunteers to assist with para-legal work.

Papers - Advocacy Service Report July – September 2017  
(to be tabled)  
- Legal Service Statistics (to be tabled)

### **3 Reports from Student Office Bearers**

#### 3.1 Items of interests related to Advocacy or Legal Services

None.

### **4 Other Business**

### **5 Next Meeting**

Dates for 2018 TBC.

### **6 Close**

3.12pm.

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### **Membership:**

**Executive Officer & Chair:** Phoebe Churches, Manager, Advocacy & Legal

2 representatives elected by and from the Education Committee;

2 representatives elected by and from the Welfare Committee;

2 representatives elected by and from the UMSU International Committee;

2 representatives from GSA;

Education (Academic Affairs) Officer(s);

Indigenous Officer(s);

Welfare Officer(s);

President, UMSU;

Secretary, UMSU;

President, UMSU International;

Vice-President (Education and Welfare), UMSU International; and

Members of the Student Representative Network.